



## *Minutes Book*

### **Minutes of the meeting of the library committee held on 19.02.2018.**

The meeting started at 10.00 am and the welcome address was proposed by the librarian.

Then she read out the minutes of the last meeting.

She also presented the present status of the library.

Initially Principal pointed out some ideas to be followed in the future:

- More books to be purchased, whenever necessity arises(or) relevant books are in need
- Instead of text books, Reference books and research oriented books may be purchased.
- Books may be purchased not only through book shops, but also through online.
- To conduct a feedback meeting for the n-list access for the staff members.
- Dr. V. Guruchandran, Dept of Biotechnology submitted a book list according to the revised syllabus and also he gave assurance to conduct a feedback meeting for the n-list access.
- Dr. R.K. Balachandar, Dept of Physics suggested a link through which books & Journals can be accessed at free of cost. He also gave assurance to give 100 downloaded books to library in e-format for the student's use.
- Dr. K. Naveenkumar, Dept of English submitted a model of a newsletter.
- Sri . K. Nithyanandhan, Department of computer science, pointed out that while purchasing books local authors should be avoided.

Librarian produced Bills & Stock register, purchased in the book exhibition for all the departments to the Committee.

The meeting was concluded with vote of thanks proposed by Dr.T.S. Jayalakshmi.

Principal

  
19/2/18

Librarian and convener



# SRI SANKARA ARTS & SCIENCE COLLEGE

Kanchipuram - 631 561.

## Minutes Book

Proceedings of the Meeting of the Library Committee held on 19<sup>th</sup> Feb 2018 at 10.00 a.m. in the College Committee Room.

Members present:

### MEMBERS:

1. Dr.K.R.Venkatesan-

*Dr. K.R. Venkatesan* 19/2/18

2. S.Geetha -

*S. Geetha* 19/2/18

3. Dr.K.Naveen kumar -

*K. Naveen Kumar*

4. Dr.T.S.Jayalakshmi -

*T.S. Jayalakshmi*

5. Dr.R.K.Balachander-

*R.K. Balachander*

6. Sri. K. Nithyanandan -

*K. Nithyanandan*

7. Dr.S.Guruchandran -

*S. Guruchandran*